

Our Lady and St Patrick's College, Knock

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29th January 2018

Dear Parent(s)/Guardian(s)

RE: REVISED DATE FOR YEAR 11 PARENT-TEACHER MEETING

I write to inform you of a change of date for your son/daughter's Year 11 Parent-Teacher meeting.

Due to industrial action by teachers' trade unions, the Year 11 Parent-Teacher meeting has had to be rescheduled to **Friday 9th February 2018**, starting at **1.00pm and finishing at 3.30pm**. I apologise in advance for any disruption this causes to your family and work routines. This change of date has also implications for the issuing of your son/daughter's annual report which coincides with the Parent/Teacher meeting.

The Year 11 annual academic reports will be posted on Wednesday 7th February and should be brought to the meeting for discussion with your son/daughter's subject teachers and Tutor. Copies of the report will also be available when you register your attendance at the Parent/Teacher meeting.

Please arrive promptly and make your way to the Sports Hall. The last consultation with teachers will commence at **3.15pm**. I would be grateful if you would register your attendance on arrival by placing a tick, beside your son/daughter's name on the Tutor Group lists displayed at the entrance to the Sports Hall.

We always have strong support from parents for these meetings and they are a very valuable opportunity to discuss academic progress, pastoral issues and how home and school can work together in the interest of our young learners.

I do hope that you will be able to attend to receive helpful reports on your son/daughter's progress and development.

Yours sincerely

Dermot G Mullan
Principal